NCT

CaseWorks™ Child Support Edition EDMS

You care about helping people. We care about helping you do that efficiently and effectively.

CaseWorks™ Child Support Edition helps Child Support Officers on their mission to ensure children a brighter future. Our software is designed to support the agency's teamwork which encourages both parents to be accountable so children receive the support they need.

Child Support Edition Key Features

- **Includes all Caseworks purpose-built standard features** (see reverse side)

- **Casefile Tab to view case documents, CP & NCP documents, Tagged court documents**

- **Automatic notifications to all active CSO's for person documents**

- **Export to support eFiling**

- **Supports County Attorney workflows, court appearances, laptops in courtrooms**

- **Auto-fill forms and packets**

- **Suite of features to assist Child Support Officers prep for court appearances**

- **County attorney views and collaboration**

- **Internal secure eSignature for CSO's and attorneys**
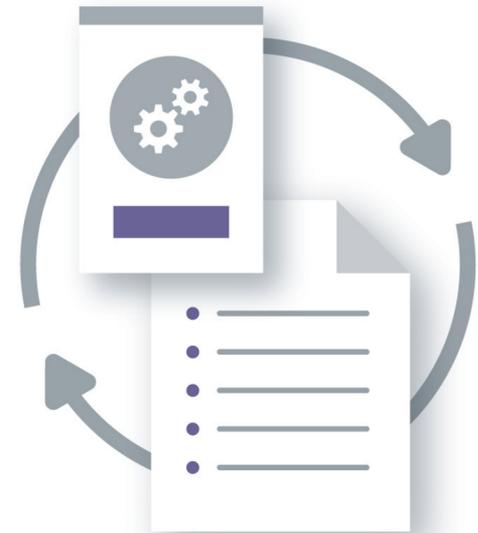
> "We use the tabs feature all the time. This makes it easy for anyone that would need to cover a hearing for another staff person. Our attorneys also use this feature to see all the needed documents for the hearing very quickly"
>
> *Brooks, Ottertail County, MN*

CaseWorks™ | Better Document Management

CaseWorks™ is a cutting-edge document management system that rapidly deploys updates and responds to your changing needs thanks to our unique continuous delivery approach.
More than 150 Health and Human Services Units use CaseWorks™. They choose us for the features we offer, they stay because of the services we provide.

CaseWorks™ Key Timesaving Features

Import paper & electronic docs directly into Caseworks
Scan and Print2CW options

**Automated Workflows &
Document Routing**

Notifications and Copies
Notify or copy docs to other units; Secondary teams can subscribe to receive copies of case docs

Autofill Forms & Packets
Electronic Signatures; Client, Caseworker & Participant autofill; NCT updates all DHS forms per DHS bulletin

Modify Documents
Annotate / Redact; Reorder pages; Split & Merge documents; Scan additional pages into existing document

Export, Transfer, Copy & Move Documents
Individual or selected groups of documents; Share documents between editions

Security
Privilege cases; Role-based permissions;
Library level access/permissions

Other Features
Intuitive client navigation tool (APN)
Document menu for quick navigation
Appointment management
Tag & untag selected documents
Manage/share workloads
File Retention & Destruction
Archiving & Disaster Recovery
Statewide Casefile Transfer
Reports: Documents Processed
& Activity Management